

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND
OPEN MINUTES
APRIL 24, 2014
CAMDEN COUNTY EMERGENCY TRAINING CENTER, BLACKWOOD, NJ
1:45 PM**

**MEETING OF THE FUND CALLED TO ORDER AT 1:00 P.M.
OPEN PUBLIC MEETING ACT READ INTO RECORD
PLEDGE OF ALLEGIANCE**

ROLL CALL BOARD OF FUND COMMISSIONERS

Michael Smith, Chairman	Burlington County	Present
Ross Angilella, Secretary	Camden County	Absent
Gerald White, Commissioner	Gloucester County	Present - <i>via teleconference</i>
Norman Albert, Commissioner	Union County	Present - <i>via teleconference</i>
Robert Vanderslice, Commissioner	Salem County	Absent
Andrew Mair, Commissioner	Mercer County	Absent
Ken Mecouch, Commissioner	Cumberland County	Absent
Edmund Shea, Commissioner	Hudson County	Present - <i>via teleconference</i>

SPECIAL FUND COMMISSIONERS

Marc Krassan	Burlington County	Absent
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ALTERNATE FUND COMMISSIONERS

Ann Marie Wright	Camden County	Present
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APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator	PERMA Risk Management Services James Kickham Nancy A. Ghani - <i>via teleconference</i>
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Attorney	Laura Paffenroth, Esq.
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Safety Director	JA Montgomery Risk Control Glenn Prince
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Claims Administrator	CompServices Tom Atkins
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ALSO PRESENT:

Elizabeth Scannella, Mercer County
Robin Racioppi, Acrisure, Hudson County Risk Manager
Douglas Borden, Borden Perlman, Mercer County Risk Manager
Mary Lou Doner, PERMA - *via teleconference*
Joseph Hrubash, PERMA
Brad Stokes, PERMA
Cathy Dodd, PERMA
Rachel Chwastek, PERMA

MINUTES: Open Minutes of March 27, 2014

APPROVAL OF MINUTES FROM MARCH 27, 2014 AS PRESENTED:

Moved:	Commissioner White
Second:	Commissioner Wright
Vote:	Unanimous

CORRESPONDENCE:

NONE

EXECUTIVE DIRECTOR'S REPORT:

2014 AMENDED BUDGET: Executive Director reported that in accordance with the regulations, the amended budget adopted by the Fund last month has been advertised in the Fund's official newspaper, as well as, filed with the State.

NEW COMMISSION MEMBERSHIP REVIEW – OCEAN COUNTY: The fund office has completed reviewing Ocean County as a potential new member. Executive Director said a full report and presentation will be presented at the meeting during Closed Session for review and discussion.

Included in the agenda was Resolution 18-14 to offer membership to Ocean County Insurance Commission subject to review during Closed Session.

NJCE CONTRACTS:

THIRD PARTY CLAIMS (TPA) ADMINISTRATOR: Executive Director said the fund's contract with CompServices will expire on 8/1/14. It would be appropriate to advertise an RFP for a TPA Claims Administrator. The NJCE adopted the County of Camden's Request for Proposals policy and RFP boilerplate. Enclosed in the agenda for review is the Scope of Services, which was previously approved. The Board of Fund Commissioners authorized the fund office to advertise an RFP for a TPA Claims Administrator in time to review responses and provide recommendations at the June 26, 2014 NJCE meeting.

ACTUARY: Executive Director reported the fund's contract with The Actuarial Advantage will expire on 6/30/14. Enclosed in the agenda was a Request for Price Quotes for review. The Board of Fund Commissioners authorized the fund office to issue a Request for Price Quotes in time to review responses and provide recommendations at the June 26, 2014 NJCE meeting..

LOCAL FINANCIAL DISCLOSURE FORMS: The Department of Community Affairs will again be implementing an online filing of financial disclosure forms, but is revising its online filing procedure and will be announcing an extension of its filing deadline. Enclosed in the agenda was a copy of a statement released from the Department of Community Affairs regarding the filing of the 2014 Financial Disclosure Form.

CLAIMS STATUS SUMMARY: CompServices Inc. prepared a summary report of any claims with large open reserves to be reviewed during Closed Session. Enclosed in the agenda was Resolution 17-14 authorizing the need for closed session.

NJCE WEBSITE: The fund's website, www.njce.org, continues to be updated on an as-needed basis with fund information

FINANCIALS: Executive Director reviewed the Financial Fast Track as of February 28, 2014 and said the Fund's current surplus is \$3.9 million and continues to be in a positive financial position.

UNDERWRITING MANAGER:

REPORT: The Underwriting Manager distributed a memorandum on the changes to the 2014 Excess Property Program. Conner Strong & Buckelew included an additional carrier to further expand the Excess Property program, which provides \$150,000,000 x \$110,000,000 in limits. At 1/1/2014, coverage was bound with RSUI Indemnity providing a \$90,000,000 limit (60% of the program limit of \$150,000,000) and Scottsdale Insurance Company providing a \$60,000,000 limit (40%).

Effective 4/1/2014, Underwriters at Lloyds will be included in this layer, providing a \$45,000,000 limit (30% of the program limit of \$150,000,000), while RSUI Indemnity will provide a \$45,000,000 limit (30%) and Scottsdale Insurance Company will continue to provide a \$60,000,000 limit (40%). Adding an additional carrier will allow these insurance companies to be more comfortable when adding additional entities/TIV to the program. It was important that this change was made prior to wind season (beginning on June 1st), as the pricing, terms and conditions offered may have changed drastically had a storm occurred prior to binding coverage. Conner Strong & Buckelew successfully negotiated the introduction of the Underwriters at Lloyds in this layer, providing the same premium rate, terms and conditions as that which was originally bound for the 1/1/2014-15 renewal.

Underwriting Manager said an updated 2014 Risk Management Plan will be provided at the next meeting to note the Excess Property changes.

TREASURER REPORT:

Included in the agenda was Resolution 16-14 bills list for April 2014, as well as the Treasurer's reports for January and February.

VOUCHER PAYMENTS (BILL LIST) –

April Bills Resolution 16-14 \$ 110,308.16

MOTION TO APPROVE THE APRIL BILLS LIST RESOLUTION 16-14 AS PRESENTED:

Moved: Commissioner Wright
Second: Commissioner White
Vote: 5 Ayes – 0 Nays

FUND ATTORNEY:

REPORT: Fund Attorney said there was nothing to report for the month.

SAFETY DIRECTOR'S REPORT:

REPORT: Safety Director reviewed his report, which included a summary of activities for February thru May 2014.

CLAIMS ADMINISTRATOR:

REPORT: CompServices Inc. prepared a summary report of any claims with large open reserves to be reviewed during Closed Session. Enclosed in the agenda was Resolution 17-14 authorizing the need for closed session.

MOTION TO ADOPT RESOLUTION 17-14 AUTHORIZING THE NEED TO ENTER INTO CLOSED SESSION FOR THE PURPOSE AS PERMITTED BY THE OPEN PUBLIC MEETINGS ACT, MORE SPECIFICALLY TO DISCUSS EXCESS CARRIER NEGOTIATION AND REVIEW OF COVERAGES AND TO DISCUSS POTENTIAL LITIGATION ON CLAIM NUMBERS 640-112-0000016, 353000576, 64GL00004544 AND #630112806:

Moved: Commissioner White
Second: Commissioner Wright
Vote: 5 Ayes – 0 Nays

MOTION TO RETURN TO OPEN SESSION:

Moved: Commissioner White
Second: Commissioner Wright
Vote: 5 Ayes – 0 Nays

As per discussion held during Closed Session motion to approve the Payment Authority Request of \$35,368.95 for claim #630112806 to resolve and settle the claim. Fund Attorney to draft Resolution 19-14 memorializing this action which will be included with the filed minutes.

MOTION TO APPROVE THE PAYMENT AUTHORITY REQUEST OF \$35,368.95 FOR CLAIM #630112806 AUTHORIZING SETTLEMENT:

Moved: Commissioner White
Second: Commissioner
Vote: 6Ayes – 0 Nays

RESOLUTIONS:

RESOLUTION 18-14: Resolution to offer membership to Ocean County. As per discussion held during Closed Session, Executive Director said it would be appropriate to adopt Resolution 18-14 to offer membership to Ocean County. Executive Director said the fund office will present a proposal to Ocean County in the next few weeks and provide an update at the next meeting.

MOTION TO ADOPT RESOLUTION 18-14 TO OFFER MEMBERSHIP TO OCEAN COUNTY ON OR ABOUT JUNE 1, 2014:

Moved: Commissioner White
Second: Commissioner Wright
Vote: 5 Ayes – 0 Nays

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT

MOTION TO OPEN MEETING TO PUBLIC

Moved: Commissioner Wright
Second: Commissioner White
Vote: Unanimous

MOTION TO CLOSE MEETING TO PUBLIC

Moved: Commissioner White
Second: Commissioner Wright
Vote: Unanimous

NON- AGENDA ITEMS

NONE

MOTION TO ADJOURN:

Moved:	Commissioner Wright
Second:	Commissioner White
Vote:	Unanimous

MEETING ADJOURNED: 1:34PM

NEXT MEETING: June 26, 2014

Camden County Emergency Training Center 1:00 PM

Nancy A. Ghani, Assisting Secretary

for

ROSS ANGILELLA, SECRETARY