

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND
OPEN MINUTES

JULY 24, 2014

CAMDEN COUNTY EMERGENCY TRAINING CENTER, BLACKWOOD, NJ

1:00 PM

MEETING OF THE FUND CALLED TO ORDER AT 1:00 P.M.

OPEN PUBLIC MEETING ACT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL BOARD OF FUND COMMISSIONERS

Michael Smith, Chairman	Burlington County	Present
Ross Angilella, Secretary	Camden County	Present
Gerald White, Commissioner	Gloucester County	Present - <i>via teleconference</i>
Norman Albert, Commissioner	Union County	Present - <i>via teleconference</i>
Robert Vanderslice, Commissioner	Salem County	Present - <i>via teleconference</i>
Andrew Mair, Commissioner	Mercer County	Absent
Ken Mecouch, Commissioner	Cumberland County	Absent
Edmund Shea, Commissioner	Hudson County	Present - <i>via teleconference</i>
John Kelly, Commissioner	Ocean County	Absent

SPECIAL FUND COMMISSIONERS

Marc Krassan	Burlington County	Absent
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ALTERNATE FUND COMMISSIONERS

Ann Marie Wright	Camden County	Present
Carl Block	Ocean County	Present

APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator	PERMA Risk Management Services James Kickham Nancy A. Ghani - <i>via teleconference</i>
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Attorney	Laura Paffenroth, Esq.
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Safety Director	JA Montgomery Risk Control Glenn Prince
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Claims Administrator	CompServices Glenn Giveans
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Underwriting Manager	Conner Strong & Buckelew Tom Nolan
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ALSO PRESENT:

Louis DiAngelo, Camden Ins Commission Fund Commissioner
Claudia Martin, Union County - *via teleconference*
Joe Porch, Conner Strong & Buckelew
Joseph Hrubash, PERMA
Cathy Dodd, PERMA
Mary Lou Doner, PERMA
Brad Stokes, PERMA
Karen Read, PERMA
Rachel Chwastek, PERMA

MINUTES: Open Minutes of June 26, 2014

APPROVAL OF MINUTES FROM JUNE 26, 2014 AS PRESENTED:

Moved:	Commissioner White
Second:	Commissioner Angilella
Vote:	Unanimous

CORRESPONDENCE:

NONE

EXECUTIVE DIRECTOR'S REPORT:

2014 BUDGET AMENDMENT: Executive Director said last month the Fund introduced an amended 2014 budget, which represented a 5.19% increase to the budget with the addition of Ocean County to the program. Today's meeting is the public hearing to amend the budget, which was properly advertised in the Fund's newspapers.

MOTION TO OPEN THE PUBLIC HEARING ON THE 2014 BUDGET AMENDMENT:

Moved:	Commissioner Angilella
Second:	Chairman Smith
Vote:	Unanimous

DISCUSSION OF BUDGET & ASSESSMENTS

Seeing no discussion

MOTION TO CLOSE THE PUBLIC HEARING AND ADOPT BUDGET & CERTIFY THE 2014 AMENDMENT:

Moved:	Commissioner Angilella
Second:	Chairman Smith
Vote:	6 Ayes – 0 Nays

Executive Director said the fund office will advertise the amended budget with the fund's official newspapers, as well as, post it on the NJCE website.

THIRD PARTY CLAIMS (TPA) ADMINISTRATOR RFP: As reported last month, the fund's contract with CompServices will expire on 8/1/14. The fund office advertised the RFP for a TPA Claims Administrator and received responses from two vendors, Amerihealth Casualty Services and Inservco Insurance Services, Inc. Last month, the board authorized the fund office and Fund Attorney to obtain additional information from each vendor and provide a report at this meeting.

Mary L. Doner, VP Claims, has drafted a comparison report of services and pricing. Executive Director said it would be appropriate to discuss and review the report during Closed Session. Enclosed in the agenda was Resolution 29-14 authorizing the need for Closed Session, as well as Resolution 30-14 appointing a Claims Administrator following review and discussion.

DECEMBER 31, 2013 AUDIT: The Fund office filed the draft financial audit for the period ending December 31, 2013 with Department of Banking & Insurance and request an extension to file the final audit upon receipt. No action is required as this is for information only.

TREASURER REPORT:

Included in the agenda was Resolution 28-14 bills list for July 2014

VOUCHER PAYMENTS (BILL LIST) –

July 2014 Supplemental 28-14 \$118,125.82

MOTION TO APPROVE THE JULY 2014 BILLS LIST RESOLUTION 28-14 AS PRESENTED:

Moved: Commissioner White
Second: Chairman Smith
Vote: 6 Ayes – 0 Nays

CLOSED SESSION:

MOTION TO ADOPT RESOLUTION 29-14 AUTHORIZING THE NEED TO ENTER INTO CLOSED SESSION FOR THE PURPOSE AS PERMITTED BY THE OPEN PUBLIC MEETINGS ACT, MORE SPECIFICALLY TO DISCUSS CONTRACT OF THE CLAIMS ADMINISTRATOR RFP:

Moved: Commissioner Angilella
Second: Chairman Smith
Vote: 6 Ayes – 0 Nays

With the exception of Fund Commissioners, Executive Committee Members and Fund Professionals all individuals, including Mr. Giveans of AmeriHealth were asked to vacate the room for Closed Session discussion.

MOTION TO RETURN TO OPEN SESSION:

Moved: Commissioner Angilella
Second: Chairman Smith
Vote: Unanimous

THIRD PARTY CLAIMS (TPA) ADMINISTRATOR RFP: Executive Director said based on the committee’s review and discussion during Closed Session it would be appropriate to adopt Resolution 30-14 appointing AmeriHealth as Claims Administrator subject to receipt of trauma and ICU rates. Ms. Doner said she would follow-up after the meeting to obtain those rates.

MOTION TO ADOPT RESOLUTION 30-14 AUTHORIZING AWARD OF CONTACT, PURSUANT TO A PUBLICLY ADVERTISED REQUESTS FOR PROPOSALS PROCESS, BY AND BETWEEN AMERIHEALTH CASUALTY SERVICES AND THE NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND:

Moved: Commissioner Angilella
Second: Commissioner Shea
Vote: 5 Ayes – 0 Nays

Commissioner White’s call was cut off during the roll call of the vote

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT

MOTION TO OPEN MEETING TO PUBLIC

Moved: Commissioner Angilella
Second Commissioner Shea
Vote: Unanimous

MOTION TO CLOSE MEETING TO PUBLIC

Moved: Commissioner Angilella
Second Commissioner Shea
Vote: Unanimous

NON- AGENDA ITEMS

NONE

MOTION TO ADJOURN:

Moved: Commissioner Vanderslice
Second: Commissioner Norman
Vote: Unanimous

MEETING ADJOURNED: 1:45PM

NEXT MEETING: September 25, 2014

Camden County Emergency Training Center 1:00 PM

Nancy A. Ghani, Assisting Secretary

for

ROSS ANGILELLA, SECRETARY