

**NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND  
OPEN MINUTES  
OCTOBER 26, 2017  
CAMDEN COUNTY COLLEGE REGIONAL EMERGENCY TRAINING CENTER  
1:00 PM**

**MEETING CALLED TO ORDER AT 10:00 PM BY CHAIRMAN ANGILELLA  
OPEN PUBLIC MEETING ACT READ INTO RECORD**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL BOARD OF 2017 FUND COMMISSIONERS**

Ross Angilella, Chairman	Camden County	Present
John Kelly, Secretary	Ocean County	Absent
Jeannette Kessler, Commissioner	Atlantic County	Absent
Kendall Collins, Commissioner	Burlington County	Present - <i>via teleconference</i>
Ken Mecouch, Commissioner	Cumberland County	Absent
Gerald White, Commissioner	Gloucester County	Present
Edmund Shea, Commissioner	Hudson County	Present - <i>via teleconference</i>
Andrew Mair, Commissioner	Mercer County	Present - <i>via teleconference</i>
Jessica Foote Bishop, Commissioner	Salem County	Absent
Michael Yuska, Commissioner	Union County	Present

**ALTERNATE FUND COMMISSIONERS**

Anna Marie Wright	Camden County	Present
Carl Block	Ocean County	Present - <i>via teleconference</i>
Katie Coleman	Salem County	Absent
Raissa Walker	Mercer County	Absent

**APPOINTED OFFICIALS PRESENT:**

Executive Director/Administrator	PERMA Risk Management Services <b>Paul Laracy, Joe Hrubash</b> <b>Nancy A. Ghani</b> - <i>via teleconference</i>
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Attorney	<b>Laura Paffenroth, Esq.</b>
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Claims Administrator	AmeriHealth Casualty Services <b>Cheryle Little</b>
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Safety Director	J.A. Montgomery <b>Glenn Prince</b>
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**ALSO PRESENT:**

Gail White, Scirocco Group – *via teleconference*  
Bonnie Ridolfino, Hardenbergh Insurance Group- *via teleconference*  
Doug Borden, Borden Perlman Salisbury & Kelly - *via teleconference*  
Carole Mack, Conner Strong & Buckelew - *via teleconference*  
Mary Anne Sander, Conner Strong & Buckelew - *via teleconference*  
Michele Leighton, Conner Strong & Buckelew  
Cathy Dodd, PERMA  
Brad Stokes, PERMA  
Rachel Chwastek, PERMA  
Robyn Walcoff, PERMA  
Louis DiAngelo, Camden County Insurance Commission  
Robin Racioppi, Acrisure  
Tim Sheehan, Gloucester County Risk Manager  
Gregory Hunt, Conner Strong & Buckelew

**MINUTES:** Open & Closed Minutes of September 28, 2017. Chairman Angilella said the minutes should reflect that Commissioner Wright was present.

**MOTION TO APPROVE THE OPEN AND CLOSED MINUTES FROM SEPTEMBER 28, 2017 AS AMENDED:**

Moved:	Chairman Angilella
Second:	Commissioner White
Vote:	Unanimous

**CORRESPONDENCE:**

NONE

**EXECUTIVE DIRECTOR REPORT:**

**2018 BUDGET:** A sub-committee comprised of Commissioners White and Mecouch met telephonically on October 23, 2017 to review the preliminary 2018 budget.

Enclosed in the agenda was the budget totaling \$21,700,119 or an increase of 2.9% over last year. Executive Director provided a summary of the budget comparing 2017 annualized against proposed 2018 figures was provided as follows:

- Claims Loss Funds – Fund Actuary provided flat projections to the claims loss funding for Liability, Auto and Workers’ Compensation.
- Excess Insurance Premiums – overall 3.9% increase based on submitted underwriting data. Executive Director said the budget reflects self-insured retentions (SIR) as expiring and includes a property premium buffer. Executive Director said lengthy discussion was held on whether the property SIRs at the local member level should be increased based on loss experience or whether the NJCE should retain the risk.
- Expenses – overall 1.9% increase with a 2% budgeted increase to professional and contractual fees. Executive Director said the budget included Underwriting Data Validation, which was built into the 2017 budget to reflect a progressive initiative to obtain consistent and ratable data through payroll audits, property appraisals and an underwriting data system.
- Ancillary Coverage – the NJCE acts as a pass through for these optional coverages, which are elected by members on an annual basis.

Underwriting Manager said negotiations were underway to place coverages with carriers noting that National Casualty and Wesco have decided to leave the public entity market. Underwriting Manager said Zurich, the Fund’s property carrier, would like to increase the SIRs based on large value losses; however, continued discussions are being held to offer options. Commissioner White said the discussion at the preliminary budget meeting was good and the consensus was that any increase to SIRs would need to occur over time. Committee requested the Underwriting Manager review higher retentions and present at the next meeting if available.

**MOTION TO INTRODUCE ON FIRST READING THE 2018 BUDGET AND TO SCHEDULE A PUBLIC HEARING ON NOVEMBER 16, 2017 AT 1:00PM AT THE CAMDEN COUNTY EMERGENCY TRAINING CENTER, BLACKWOOD, NJ:**

Moved:	Chairman Angilella
Second:	Commissioner Collins
Vote:	7 Ayes – 0 Nays

**DIVIDEND:** Executive Director said the sub-committee also reviewed available dividend options and the recommendation is to release a total dividend of \$200,000 out of balances from Fund Years

2010 and 2011. Enclosed in the agenda was a worksheet on the allowable dividends per State Regulations at the last audit of 12/31/16, as well as, resolution 37-17 authorizing the release of a dividend. Executive Director said the Fund authorized the release of a dividend in the amount of \$150,000 for the past two years. Executive Director said based on the Fund's strong financials, the dividend for release could be increased to \$200,000.

**PROFESSIONAL CONTRACTS – ACTUARY:** Executive Director said the Fund's contract with The Actuarial Advantage will expire on November 16, 2017. Executive Director said the fund office would issue a request for price quotes and report the responses received at the next available meeting.

**CLAIMS STATUS SUMMARY:** AmeriHealth Casualty Services has advised there are no Payment or Settlement Authority Requests to review and as such no need for Closed Session.

**MEMBERSHIP RENEWAL:** The Counties of Atlantic, Burlington, Cumberland and Salem are scheduled to renew their membership with the Fund as of January 1, 2018. To date, renewal documents have been received from the Counties of Atlantic and Burlington.

**JOINT INSURANCE CLAIMS COMMITTEES BEST PRACTICES WORKSHOP:** The 6<sup>th</sup> annual Joint Insurance Claims Committees Best Practices Workshop is scheduled for Wednesday, November 1, 2017 and will focus on *Cyber Liability – Coverage, Risk Management and Available Resources*. The workshop will be held at Conner Strong & Buckelew office in Marlton, NJ; interested participants may also attend the workshop at our Parsippany and Toms River offices.

**FINANCIAL FAST TRACK:** Executive Director reviewed the Financial Fast Track as of August 31, 2017 and said the Fund's statutory surplus is \$7.6 million.

**UNDERWRITING MANAGER REPORT:**

**REPORT:** Underwriting Manager said there was nothing to report further.

**TREASURER**

**REPORT:** Included in the agenda was the October 2017 bills list as Resolution 38-17 and the Treasurer's reports for August 2017.

**VOUCHER PAYMENTS (BILL LIST) –**

Resolution 38-17 October 2017 Bills \$137,191.66

**MOTION TO APPROVE PAYMENTS OF OCTOBER 2017 BILLS LIST  
RESOLUTION 38-17:**

Moved: Chairman Angilella

Second: Commissioner White

Roll Call: Unanimous

**SAFETY DIRECTOR:**

**REPORT:** Safety Director submitted a report reflecting the risk control activities from September through November 2018 and several Safety Director Bulletins that were distributed. Safety Director reminded members to contact J.A. Montgomery for their 2018 training needs and requirements.

**FUND ATTORNEY:**

**REPORT:** Fund Attorney said there was nothing additional to report.

**CLAIMS ADMINISTRATOR:**

**REPORT:** Ms. Little said there was nothing to report during Closed Session and said Tracy Ware, Lead Adjustor would be the Account Representative for the Fund.

**RESOLUTIONS:**

**RESOLUTION 37-17:** Resolution Authorizing Refund from the 2010 Fund Year Account and the 2011 Fund Year Account.

**MOTION TO ADOPT RESOLUTION 23-17 AS PRESENTED:**

Moved: Chairman Angilella  
Second: Commissioner White  
Roll Call Vote: Unanimous

**RESOLUTION 39-17:** Resolution authorizing the need to enter into Closed Session for the purpose as permitted by the open public meetings act.

*This resolution was not acted on since there was no need for Closed Session.*

**OLD BUSINESS:**

NONE

**NEW BUSINESS:**

NONE

**PUBLIC COMMENT**

**MOTION TO OPEN MEETING TO PUBLIC**

Moved: Chairman Angilella  
Second: Commissioner White  
Roll Call: Unanimous

**MOTION TO CLOSE MEETING TO PUBLIC**

Moved: Chairman Angilella  
Second: Commissioner White  
Roll Call: Unanimous

**NON- AGENDA ITEMS**

NONE

**MOTION TO ADJOURN:**

Moved: Commissioner White  
Second: Commissioner Mair  
Vote: Unanimous

**MEETING ADJOURNED: 1:18PM**

**NEXT MEETING: November 16, 2017 - 1:00 PM  
Camden County College Regional  
Emergency Training Center  
420 Woodbury-Turnersville Road  
Blackwood, NJ**

Nancy A. Ghani, Assisting Secretary  
for

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**JOHN KELLY, SECRETARY**