

NEW JERSEY COUNTIES EXCESS JOINT INSURANCE FUND
OPEN MINUTES

NOVEMBER 16, 2017

CAMDEN COUNTY COLLEGE REGIONAL EMERGENCY TRAINING CENTER

1:00 PM

MEETING CALLED TO ORDER AT 10:00 PM BY CHAIRMAN ANGILELLA

OPEN PUBLIC MEETING ACT READ INTO RECORD

PLEDGE OF ALLEGIANCE

ROLL CALL BOARD OF 2017 FUND COMMISSIONERS

Ross Angilella, Chairman	Camden County	Present
John Kelly, Secretary	Ocean County	Absent
Jeannette Kessler, Commissioner	Atlantic County	Absent
Kendall Collins, Commissioner	Burlington County	Present - <i>via teleconference</i>
Ken Mecouch, Commissioner	Cumberland County	Present - <i>via teleconference</i>
Gerald White, Commissioner	Gloucester County	Present- <i>via teleconference</i>
Edmund Shea, Commissioner	Hudson County	Present - <i>via teleconference</i>
Andrew Mair, Commissioner	Mercer County	Present - <i>via teleconference</i>
Jessica Foote Bishop, Commissioner	Salem County	Present- <i>via teleconference</i>
Michael Yuska, Commissioner	Union County	Present- <i>via teleconference</i>

ALTERNATE FUND COMMISSIONERS

Anna Marie Wright	Camden County	Present
Carl Block	Ocean County	Present - <i>via teleconference</i>
Katie Coleman	Salem County	Absent
Raissa Walker	Mercer County	Absent

APPOINTED OFFICIALS PRESENT:

Executive Director/Administrator	PERMA Risk Management Services Paul Laracy, Joe Hrubash Nancy A. Ghani - <i>via teleconference</i>
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Attorney	Laura Paffenroth, Esq.
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Underwriting Manager	Conner Strong and Buckelew Ed Cooney - <i>via teleconference</i>
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Safety Director	J.A. Montgomery Glenn Prince - <i>via teleconference</i>
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ALSO PRESENT:

Gail White, Scirocco Group – *via teleconference*
Bonnie Ridolfino, Hardenbergh Insurance Group- *via teleconference*
Carole Mack, Conner Strong & Buckelew - *via teleconference*
Mary Anne Sander, Conner Strong & Buckelew - *via teleconference*
Cathy Dodd, PERMA *via teleconference*
Sharon Debosky – Borden Perlman Salisbury & Kelly - *via teleconference*
Brad Stokes, PERMA Debosky – *via teleconference*
Robyn Walcoff, PERMA – *via teleconference*
Rachel Chwastek, PERMA
Tim Sheehan, Gloucester County Risk Manager

MINUTES: Open Minutes of October 26, 2017. There were Closed Session Minutes from October as there was no Closed Session held.

MOTION TO APPROVE THE OPEN MINUTES FROM SEPTEMBER 28, 2017 AS PRESENTED:

Moved: Chairman Angilella
Second: Commissioner White
Vote: Unanimous

CORRESPONDENCE:

NONE

EXECUTIVE DIRECTOR REPORT:

2018 BUDGET: Executive Director said last month, the Fund introduced the proposed 2018 budget, which was advertised in the designated newspapers. The budget being presented for adoption is based on final confirmation of property and payroll figures submitted as of 11/10/17. Enclosed in the agenda was both the introduced budget from October and the 2018 budget for adoption, as well as, the assessments by member.

Executive Director provided the budget highlights:

Claims Loss Funds – Fund Actuary provided flat projections to the claims loss funding for Liability, Auto and Workers’ Compensation.

Excess Insurance Premiums – overall 4% increase based on submitted underwriting data; budget reflects self-insured retentions (SIR) as expiring and includes a property premium buffer built in to account for a potential rate increase.

Expenses – overall 1.9% increase with a 2% budgeted increase to professional and contractual fees. Budget includes Underwriting Data Validation, which was built into the 2017 budget to reflect a progressive initiative to obtain consistent and ratable data through payroll audits, property appraisals and an underwriting data system.

Ancillary Coverages – the NJCE acts as a pass through for these optional coverages, which are elected by members on an annual basis.

MOTION TO OPEN THE PUBLIC HEARING ON THE 2018 BUDGET:

Moved: Chairman Angilella
Second: Commissioner White
Vote: Unanimous

Seeing no comment or discussion...

MOTION TO CLOSE THE PUBLIC HEARING ON THE 2018 BUDGET:

Moved: Chairman Angilella
Second: Commissioner White
Vote: Unanimous

MOTION TO ADOPT THE 2018 BUDGET TOTALING \$21,711,112 AND CERTIFY THE 2018 ASSESSMENTS AS PRESENTED:

Moved: Chairman Angilella
Second: Commissioner Collins
Roll Call: 9 Ayes – 0 Nays

Underwriting Manager distributed a memorandum on the 2018 renewal program, which noted the results by line of coverage. Underwriting Manager said Zurich, the Fund’s Property carrier, originally indicated two options: 1) flat rate and increase in deductible from \$100,000 to \$250,000 or 2) 12.3% rate increase and expiring deductible of \$100,000. Underwriting Manager said the

proposed increase is based on the high loss ratio over the past years; Underwriting Manager said the renewal results will be confirmed by year end.

Executive Director said it would be appropriate to authorize the Underwriting Manager to bind and enter into the required agreements for the 2018 excess and ancillary coverages; a resolution formalizing the action will be included in the 2018 Reorganization agenda.

MOTION TO AUTHORIZE THE UNDERWRITING MANAGER TO BIND AND ENTER INTO THE REQUIRED AGREEMENTS FOR THE 2018 EXCESS AND ANCILLARY COVERAGES:

Moved: Chairman Angilella
Second: Commissioner White
Roll Call: 9 Ayes – 0 Nays

CLAIMS STATUS SUMMARY: At the time the agenda was distributed, AmeriHealth Casualty Services advised they were in need of a Closed Session to discuss claims status and other matters; however, at the meeting they advised there was nothing for review. Included in the agenda was Resolution 41-17 for Closed Session, but was not acted on.

MEMBERSHIP RENEWAL: The Counties of Atlantic, Burlington, Cumberland and Salem are scheduled to renew their membership with the Fund as of January 1, 2018. To date, renewal documents have been received from the Counties of Atlantic and Burlington.

JOINT INSURANCE CLAIMS COMMITTEES BEST PRACTICES WORKSHOP: The 6th annual Joint Insurance Claims Committees Best Practices Workshop was held on November 1, 2017 and focused on *Cyber Liability – Coverage, Risk Management and Available Resources*. Positive feedback has been received on both the presenters and the relevant topic.

FINANCIAL FAST TRACK: Executive Director reviewed the Financial Fast Track as of September 30, 2017 and said the Fund’s surplus stands at \$8.7 million.

UNDERWRITING MANAGER REPORT:

REPORT: Underwriting Manager said there was nothing to report further.

TREASURER

REPORT: Included in the agenda was the November 2017 bills list as Resolution 40-17 and the Treasurer’s reports for September 2017.

VOUCHER PAYMENTS (BILL LIST) –

Resolution 40-17 November 2017 Bills \$142,998.39

**MOTION TO APPROVE PAYMENTS OF NOVEMBER 2017 BILLS LIST
RESOLUTION 40-17:**

Moved: Chairman Angilella
Second: Commissioner White
Roll Call: 9 Ayes – 0 Nays

SAFETY DIRECTOR:

REPORT: Safety Director submitted a report reflecting the risk control activities from October to December 2017. Safety Director reminded members to submit reimbursements applicable to the 2017 BRIT Safety Grant Program, where counties can receive reimbursement for up to 50% of the cost of a safety item or service.

FUND ATTORNEY:

REPORT: Fund Attorney said there was nothing additional to report.

CLAIMS ADMINISTRATOR:

REPORT: Claims Administrator said there was nothing to report.

RESOLUTIONS:

RESOLUTION 41-17: Resolution authorizing the need to enter into Closed Session for the purpose as permitted by the open public meetings act.

This resolution was not acted on since there was no need for Closed Session.

OLD BUSINESS:

NONE

NEW BUSINESS:

NONE

PUBLIC COMMENT

MOTION TO OPEN MEETING TO PUBLIC

Moved: Chairman Angilella
Second: Commissioner White
Roll Call: Unanimous

MOTION TO CLOSE MEETING TO PUBLIC

Moved: Chairman Angilella
Second: Commissioner White
Roll Call: Unanimous

NON- AGENDA ITEMS

NONE

MOTION TO ADJOURN:

Moved: Commissioner White
Second: Commissioner Collins
Vote: Unanimous

MEETING ADJOURNED: 1:18PM

**NEXT MEETING: February 22, 2018 - 1:00 PM
Camden County College Regional
Emergency Training Center
420 Woodbury-Turnersville Road
Blackwood, NJ**

Nancy A. Ghani, Assisting Secretary
for

JOHN KELLY, SECRETARY